

# How to submit your Ontario hunter accreditation

New hunters in Ontario are encouraged to submit their hunter accreditation in-person to a participating [ServiceOntario](#) location for immediate purchase of hunting licences/products.

Due to the on-going concerns of COVID-19, the Ministry will temporarily allow new hunters to submit their Hunter Education Exam/Certificate electronically. Hunter accreditation submitted by email will be added into the licensing service within 15 business days following the receipt of the documentation and all supporting information. Please review the following options for submitting your hunter accreditation.



## Option 1: Visiting a participating ServiceOntario

New hunters wishing to purchase hunting licences/products immediately, should visit a participating ServiceOntario location ([appointment booking options available](#)) to have their hunter accreditation added to their profile.

**Youth hunters (15 years and under):** Due to parent/guardian consent requirements, it is recommended you visit a participating ServiceOntario location, for quickest turn around. If necessary, contact NRISC for additional options and service timelines.

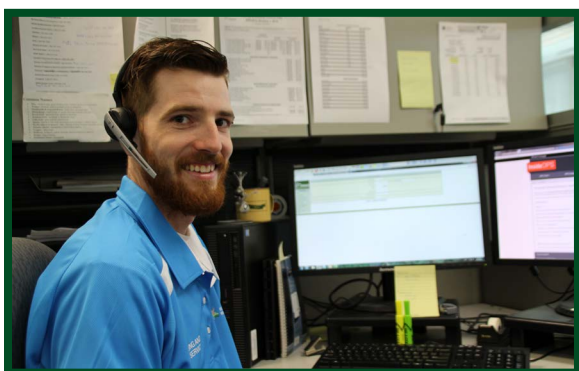
If visiting a participating ServiceOntario, please bring the original exam report provided to you by the examiner or print your certificate from the online hunter education course before your visit.

## Option 2: Submitting electronically to NRISC

### Prerequisite:

Please ensure your address and other profile information is up to date in the licensing service before submitting your accreditation. For help updating your profile, please reference the **How to change your address** tip sheet.

If you have never had an Outdoors Card number, you will need to create an online account and purchase an Outdoors Card before we can add your hunting privileges. If you haven't already set up your online account, please reference the **How to create an online account** tip sheet.





## Step 1:

Send a photograph or scan of your documentation to [NRISC@ontario.ca](mailto:NRISC@ontario.ca) to provide proof of your successfully completed Ontario Hunter Education Exam/Certificate (or equivalent hunting documentation from a recognized jurisdiction). Please be sure to include your

1. Outdoors Card number
2. Current and complete mailing address
3. Add the following attestation in your email, *"I certify this is a true copy of the original."*

## Step 2:

We will verify and update your card profile within **15 business days** of receipt of the documentation and all required supporting information.

An email reply will be sent if additional information is required or once your hunting privilege have been added to your profile, which will allow you to purchase hunting licences and enter big game draws or allocations.

Hunting products can be purchased online at [huntandfishontario.com](http://huntandfishontario.com), by calling 1-800-288-1155 or by visiting a licence issuer or participating [ServiceOntario](#) location.

For help, call the Natural Resources Information and Support Centre (NRISC) at 1-800-387-7011. Learn more by visiting [ontario.ca/huntingregulations](http://ontario.ca/huntingregulations).